

Montcalm Community College

FIVE-YEAR MASTER PLAN

November 2017

Five-Year Master Plan Includes:

MISSION STATEMENT
INSTRUCTIONAL PROGRAMMING
STAFFING AND ENROLLMENT
FACILITY ASSESSMENT
IMPLEMENTATION PLAN



Five-Year Master Plan

MISSION STATEMENT

Mission Statement

THE VISION

Montcalm Community College is west-central Michigan's preeminent provider of and preferred choice for education, training and life-long learning opportunities.

THE MISSION

MCC is a leader in creating a learning community, contributing to shared economic, cultural, and social prosperity for all our citizens.

THE GOALS

Focusing on Student Success - Advance our student support and achievement initiatives to continue building pathways for student success.

Strengthening our Future/Capacity Building – Ensure campus sustainability through concentrated development and stewardship efforts focused on human, physical, technological, and financial resources.

Developing, Expanding, and Strengthening our Community Collaborations - Enhance the College's outreach efforts to position the institution as both a leader and key partner in community and economic development initiatives.

Advancing the Culture of Institutional Quality – Strengthen the commitment to establishing a campus culture which drives innovation through the application of continuous quality improvement principles.

THE VALUES

Montcalm Community College subscribes to the following institutional values:

- We provide a caring environment for our students, staff and community.
- We expect competence and the pursuit of excellence from our students and staff.
- We work in concert with our community stakeholders to advance the philosophy of life-long learning.
- We are committed to providing open access and fostering success for all of our learners.

Five-Year Master Plan

INSTRUCTIONAL PROGRAMMING



Existing Academic Programs – Associate Degrees

Accounting

Agricultural Operations

Business Entrepreneurship

Business Management

Business Marketing

Computer IT Management

Computer Networks & Systems

Cosmetology Management

Criminal Justice

Digital Arts

Early Childhood Education

Education Paraprofessional

Engineering Technology

Fruit & Vegetable Crop Management

Industrial Automation Maintenance

Landscape Management

Medical Office Administration

Nursing

Office Administration

Pre-Animal Health Technology

Skilled Trades

Technical Drafting & Design

Web Developer & Programming

Welding

Associate of Science and Arts

Existing Academic Programs - Certificates

Apprenticeship Training

Business Management

Computer Support

Computer Technology

Criminal Justice – Corrections

Digital Arts

Early Childhood Development

Industrial Automation

Information Processing Assistant

Liberal Studies

Machine Tool Operation

Welding Technology

Medical Assistant

Pre-Animal Health Technology

Pre-Nursing

Pre-veterinary

Skilled Trades – Ind. Automation Tech

Skilled Trades – Machinist

Skilled Trades – Maint. Mechanic

Skilled Trades – Tool & Die Maker

Technical Drafting

Truck Driver Entrepreneur

Web Developer & Programming

Existing Academic Programs – Jobs Training

Business Management

Office Applications

Child Development Associate

Pre-Animal Health Technology

Digital Arts

Programming

Long-Term Care Nurse Assistant

Web Developer

Michigan Corrections Officer

Welding

Projected Programming Changes

Several new course offerings have been developed in conjunction with Michigan State University to meet the education and training needs of the west central Michigan area, especially in the agri-business area.

New programs are also in place for robotics and integrated manufacturing. Changes continue to be incorporated into curriculum related to Industrial courses is a result of working closely with local business partners in order to meet their demand for specific training and educational needs.

Curriculum for nursing is in the final stages of revision based on new accreditation standards. We are optimistic that we will achieve that certification. With the help of Capital Outlay, we look forward to renovation of our Smith building which will then be able to house clinical simulation labs. The new allowable simulation hours have increased to 50% in house. That would take a considerable burden off our students as in some cases they must travel up to an hour or more away to various hospitals.

Unique Characteristics – Two-Year Degree & Technical– Vocational Training

The Arts & Sciences division of Montcalm Community College offers course work in Fine Arts, Language Arts, Mathematics, Science, Social Science, and Basic Academic Skills Development. Degrees in these areas provide citizens of west central Michigan with the academic preparation to excel in bachelors and masters level programs.

The Occupational Education division provides business and technology training in Accounting, Business Administration, Business Information Systems, Criminal Justice, Early Childhood Development, Industrial Technology, Integrated Manufacturing Technology and Office Information Systems. Our International Business Practice Firm, one of the few in the nation, provides business students with real-life experience in business operations. Our many field experience opportunities allow students to apply skills learned in the classroom in actual work settings.

The Health Occupations division, including Nursing, Medical Assistant, and other related programs, combine classroom learning with clinical experiences to provide graduates with the skills employers are seeking.

Unique Characteristics – Workforce Development Activities

Montcalm Community College provides customized training, on or off-site, for major employers in west central Michigan. We also provide the same quality training for smaller employers. Because nearly 4,000 manufacturing jobs in Montcalm County have been lost since 2006, Montcalm Community College will need to be prepared, with both services and facilities, to provide the retraining necessary to assure employment opportunities for these workers.

Through participation in the area Workforce Development Board and other similar forums, we assist employers with identifying training needs and develop programs to meet those needs.

Through our Greenville Campus, we have expanded our partnerships with area business and industry leaders to provide high wage, high skill, high demand training.

Unique Characteristics – Continuing/Lifelong Education

Montcalm Community College's Continuing Education division provides a wide array of courses designed to offer area citizens an opportunity to obtain skills and knowledge in a non-traditional format. These offerings include computer training, life-skills training, safety training, and personal interest classes.

We facilitate a series of educational experiences, Life Long Learners, that focus on senior citizens, providing them with skills and knowledge they need in today's society.

Unique Characteristics – Partnerships and Activities

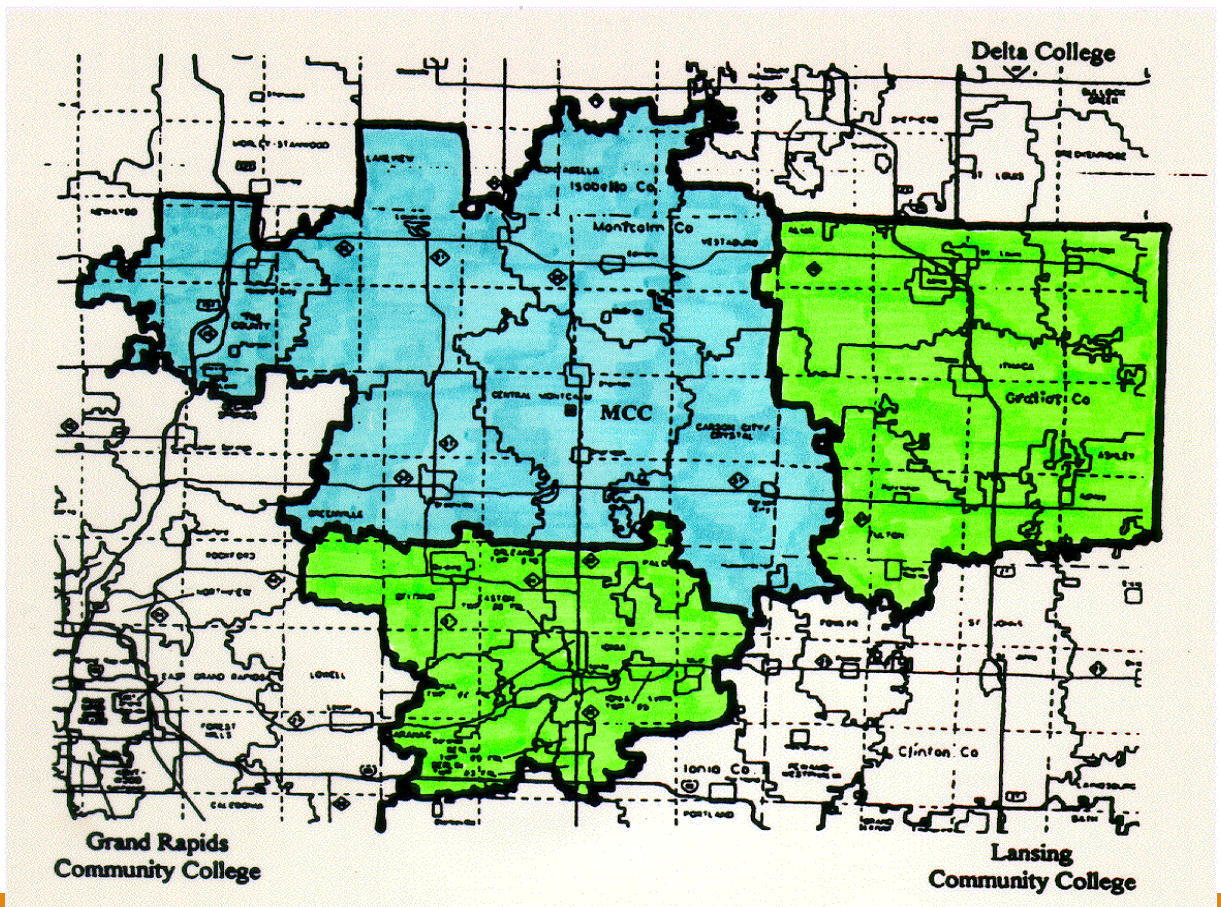
Montcalm Community College has established partnerships with intermediate school districts covering Montcalm, Gratiot and Isabella counties. Articulation agreements are in place to expedite student success. Agreements are also in place to share facility and human resources to avoid duplication and provide efficient use of taxpayer funds.

Montcalm Community College has partnered with Ferris State University, Franklin University, Indiana State University, the University of Phoenix and others to provide local access to bachelors and masters level programs for citizens in west central Michigan.

Through participation in the Michigan Community College Association *Michigan Colleges Online* and direct partnerships with other community colleges, we provide area citizens with local access to training that otherwise would be unavailable.

Unique Characteristics - Geographical Service Area

Montcalm Community College provides learning opportunities throughout west central Michigan



Other Relevant Initiatives

Montcalm Community College is quickly being recognized as a provider of training for business and industry. Campus facilities are in constant demand for employer-sponsored seminars, conferences, meetings, and skills training. This demand has grown dramatically, increasing the pressure on appropriate limited facilities. We have on a small scale completed renovations in order to provide improved and productive learning spaces on our Greenville campus. Based on the most recent data, we will be looking to double the amount of welding stations and re-organizing additional lab space to accommodate the increased flow of students in the Industrial programs.

Montcalm Community College is also becoming recognized as a leader in providing cultural opportunities for west central Michigan. Programs enhancing global awareness, international education, experiences in the arts and other areas are increasingly in demand. Additional facilities may become needed to accommodate these programs.

Economic Impact

Historically, over the last three years, more than 84% of Montcalm Community College graduates are employed within one year of graduation. In addition, hundreds of area citizens acquire and enhance workplace skills each year through our credit, non-credit and customized training programs. The direct and indirect impact of these citizen success stories on the economy of west central Michigan is dramatic.

Five-Year Master Plan

STAFFING AND ENROLLMENT



Enrollment by Program

The following page details full-time and part-time enrollment by program.

All programs are accessed by students at the main campus, although portions of each program may be accessed through off-campus centers or the internet.

Enrollment by Program

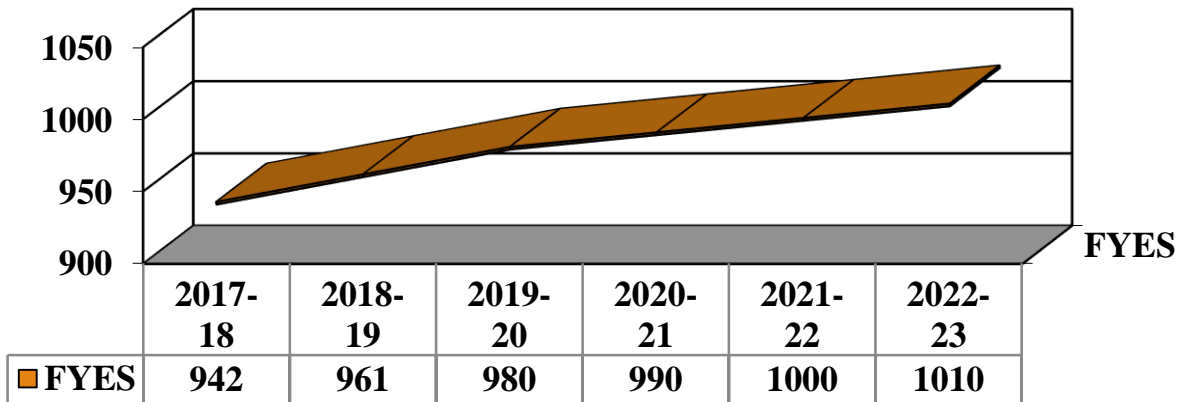
FYE June 30, 2017			
	Part-Time	Full-Time	Grand Total
100 Selected Courses	1		1
1000 Selected Courses	147	1	148
1101 General Studies	26	2	28
1102 Arts	14	1	15
1103 Science	15	3	18
1104 Associate of Liberal Studies	79	21	100
1105 Liberal Studies Certificate	11	1	12
1106 Associate of Science & Arts	281	108	389
110N Pre-Nursing	220	45	265
12104 Entrepreneurship Certificate	1		1
1211 Accounting	39	5	44
12121 Business Admin/Entrepreneurship	9	4	13
12122 Business Admin/Management	42	7	49
12123 Business Admin/Marketing	12	3	15
12124 Business Entrepreneurship AAS	5	1	6
12125 Business Management AAS	18	5	23
12126 Business Marketing AAS	8		8
12127 Business Management Certificate	1		1
12128 Business Professional Track BS	2		2
1214 Small Business Development/Management AAS	1		1
1220 Business Information Systems	2	2	4
1229 Web Design Specialist	2		2
1234 Medical Information Systems	1		1
1237 Information Processing Assistant Certificate	3		3
1238 Medical Office Administration	44	11	55
1239 Office Administration	13	1	14
1244 Criminal Justice/Corrections	10		10
1247 Criminal Justice/Corrections Certificate	7	1	8
1248 Criminal Justice/General	27	4	31
1249 Early Childhood Development	6		6
1250 Early Child Education	32	5	37
1250 Selected Courses	1		1
1251 Early Child Development Certificate	3		3
1255 Criminal Justice AAS	26	8	34
1257 Michigan Corrections Officer Training	3		3
1266 Cosmetology Management	2		2

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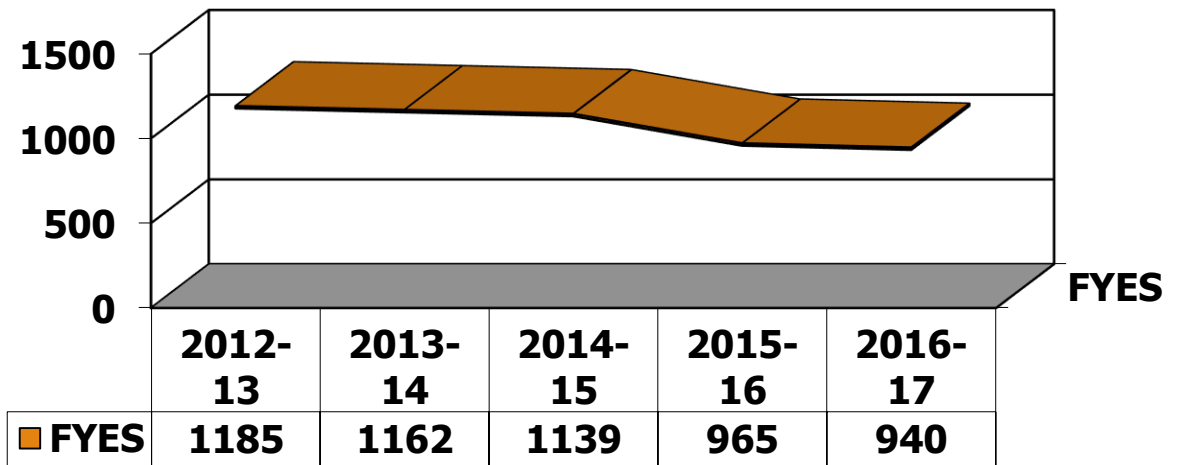
Enrollment by Program

1321 Technical Drafting Certificate	2		2
1322 Technical Drafting & Design	7	2	9
1323 Engineering Technology	17	6	23
1330 Welding	1		1
1331 Automotive Technology	2		2
1332 Industrial Technology	5	2	7
1333 Machine Tool Operation	8		8
1334 Welding Technology	9		9
1336 Welding	18	7	25
13501 Information Security	4		4
1351 Electronics Certificate	1		1
1352 Electronics Technology AAS	2		2
1356 Computer Support Certificate		1	1
1357 Computer Support Technology	23	9	32
1369C Pre-Apprentice Tool & Die Maker Cert.	6		6
1369D Pre-Apprentice Maintenance Mechanic Cert.	4		4
1370 Apprenticeship Training	131		131
1370K Tool & Die Maker	1		1
1372 Skilled Trades	4		4
1373 Industrial Automation Maintenance	3		3
1374 Industrial Automation Maintenance Certificate	1		1
1384 Integrated Manufacturing Technology	1		1
1412 Registered Nursing	137	7	144
1414 Medical Assistant-Certificate	58	3	61
1415 FSU BSN Track	10	1	11
1417 Long-Term Care Nurse Assistant	2		2
1471 Aviation Maintenance	1		1
1511 Education Parapro	12	3	15
1550 Digital Arts AAS	14	4	18
1560 Digital Arts Certificate	2		2
1565 Digital Arts JT	1		1
1570 Web Developer & Programming AAS	8		8
1571 Web Developer & Programming Cert.	1		1
1600 Applied Horse Science AAS	5		5
1615 Pre Animal Health Technology	4	2	6
1618 Preveterinary	1		1
1620 Agricultural Operations AAS	24	1	25
1640 Fruit & Vegetable Crop Mgt. AAS	5		5
1660 Landscape Mgt AAS	4		4
8000 Selected Courses	277	5	282
9000 Selected Courses	3		3
9001 Guest Student	31		31
Grand Total	1964	292	2256

Five –Year Enrollment Projection



Past Five-Year Enrollment Pattern



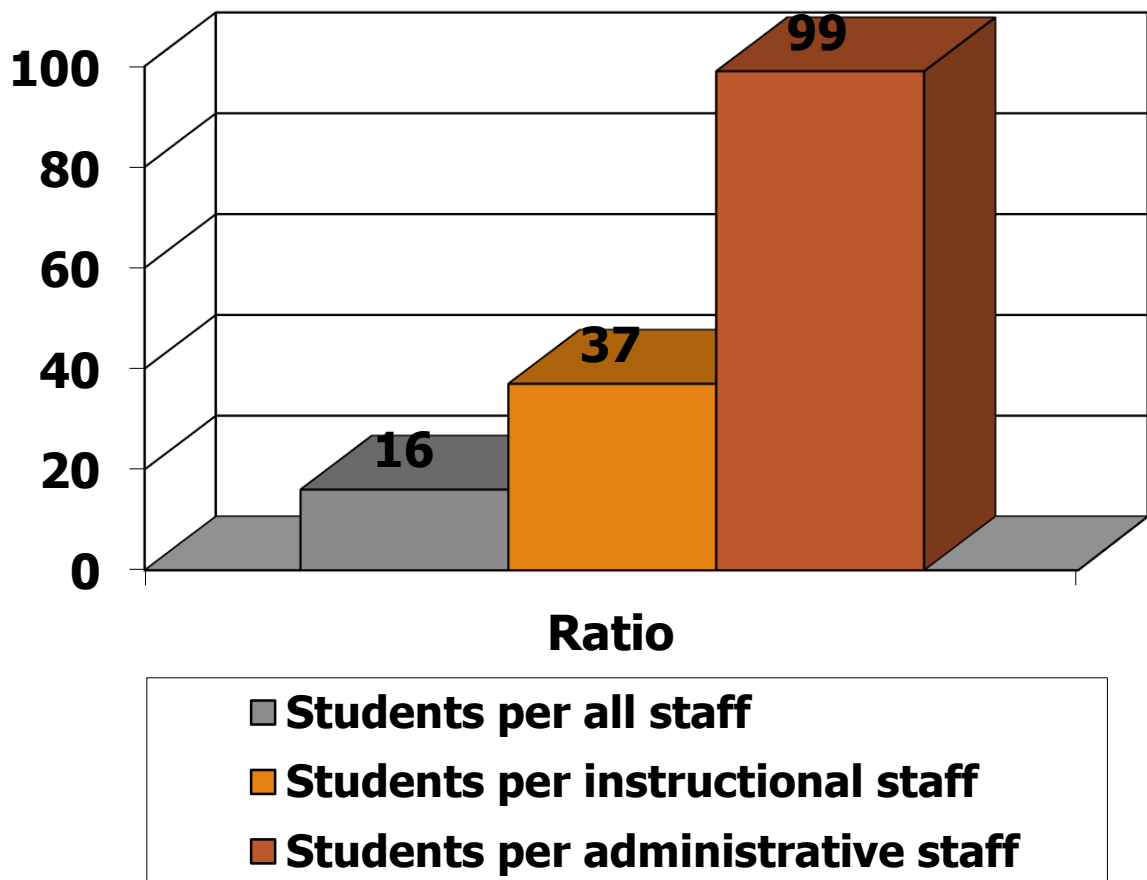
Staff to Student Ratios

Instructional FTE positions = 82

All Staff FTE = 188

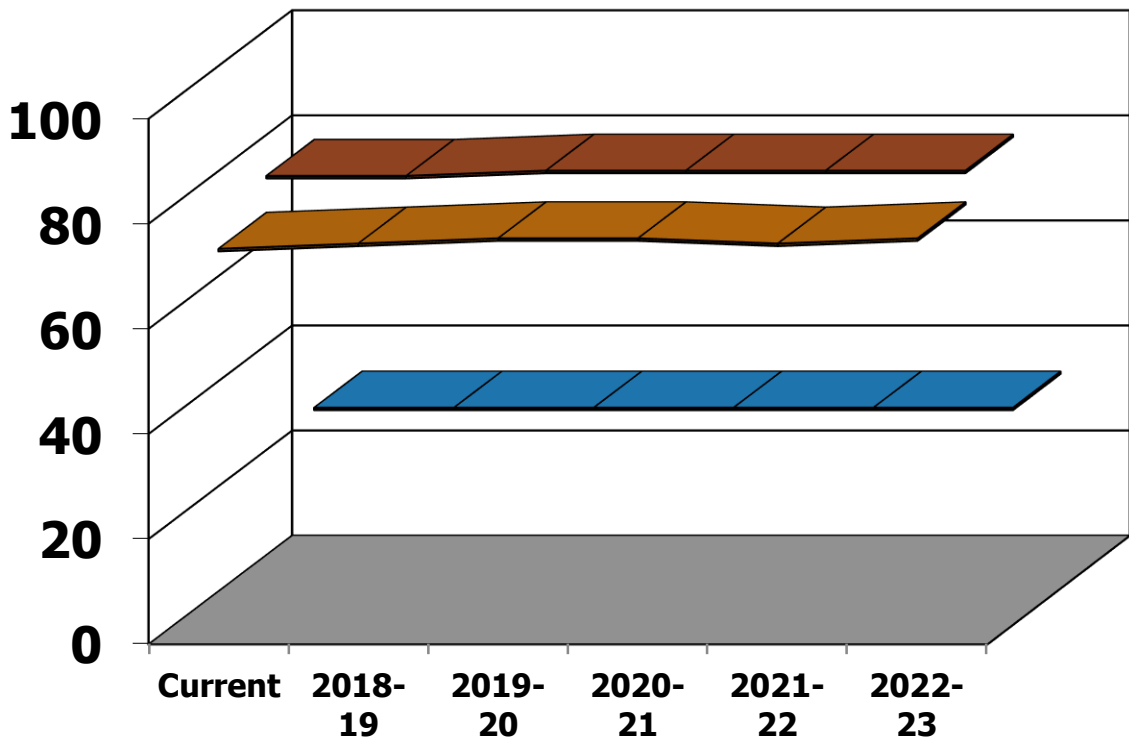
Administrative FTE positions = 31

Unduplicated student headcount = 3,088



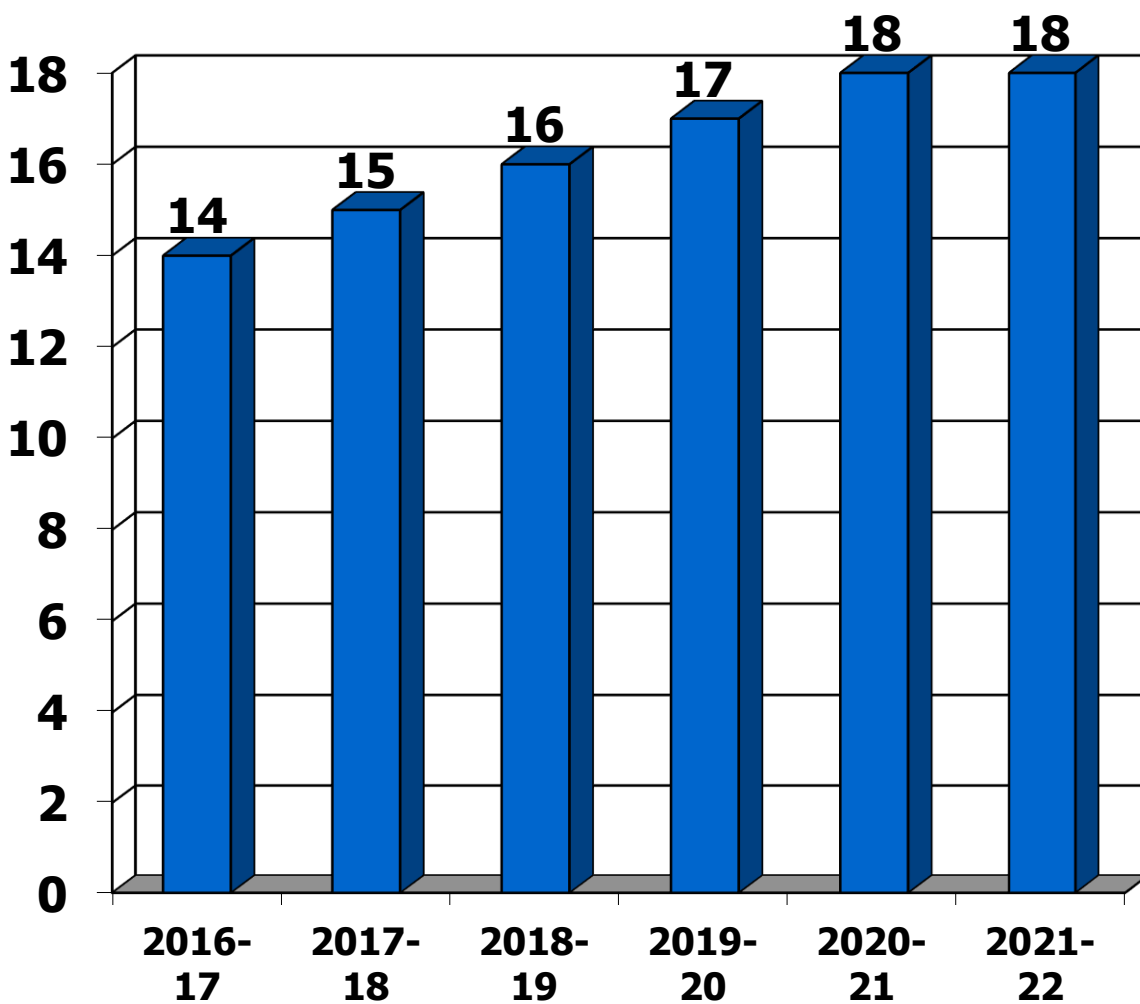
Future Staffing Needs

Minimal to none additional instructional staffing needs are expected.



■ All Other Staff ■ Instructional Staff ■ Administrative Staff

Class Size



■ Average Class Size

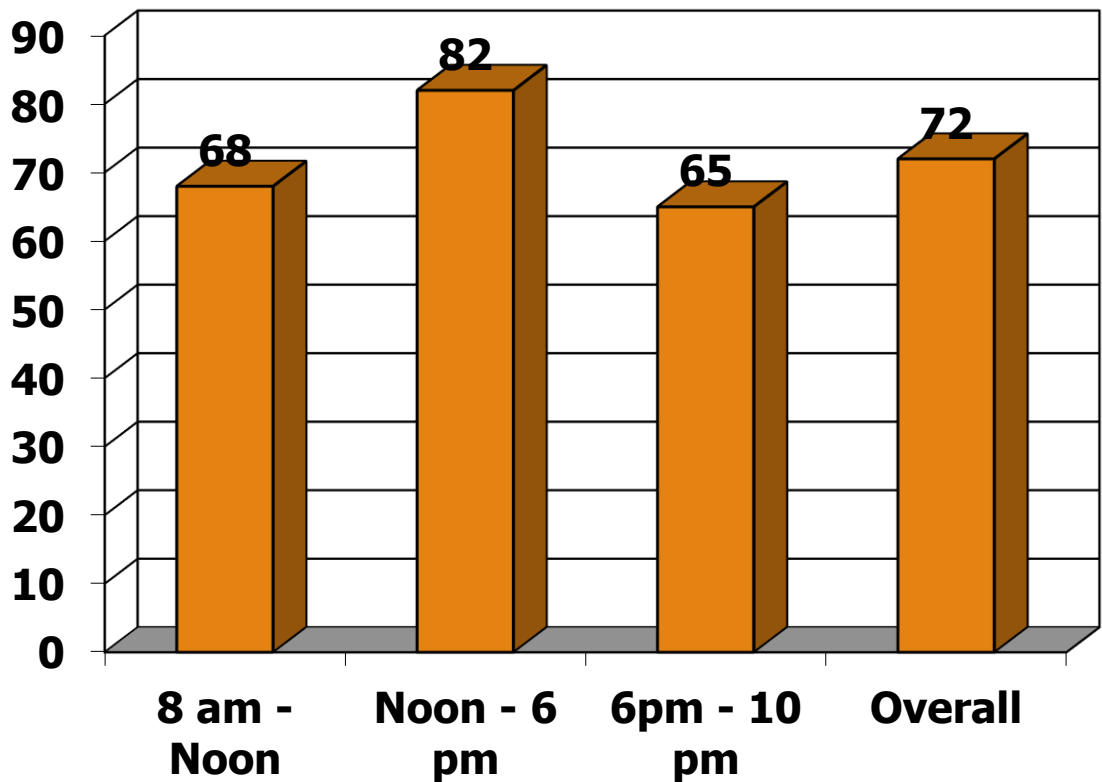
Five-Year Master Plan

Our most recent facilities assessment report is available at:

<https://www.montcalm.edu/wp-content/uploads/2011/08/2016-MCC-Facility-Condition-Report.pdf>

Utilization Rates

A recent review of programming provided the following classroom utilization rates:



Campus Capacity

Montcalm Community College's primary campus is located on 220 acres in west central Michigan. This site is adequate for all campus expansions anticipated during the next five years.



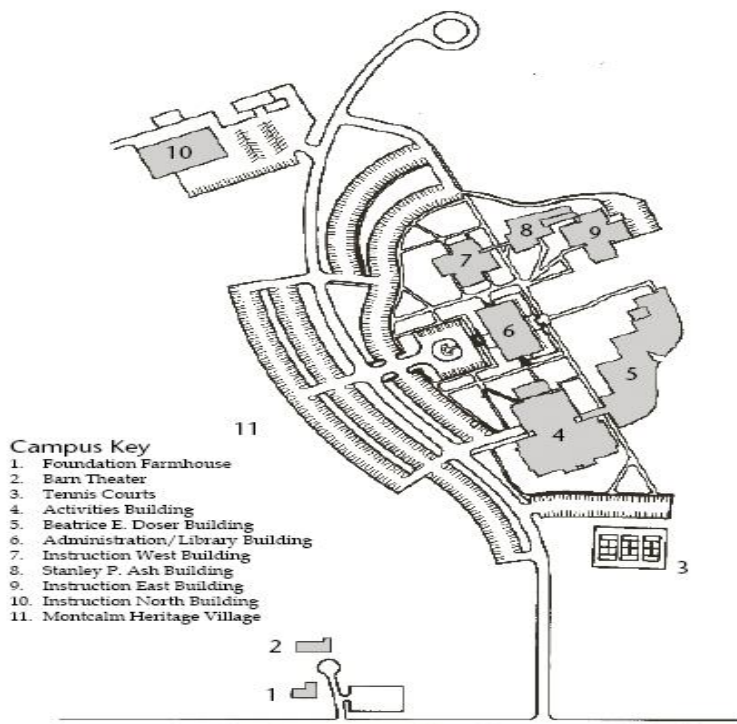
Campus Capacity

Montcalm Community College's Greenville Campus is located on 19 acres in Greenville, Michigan. This site is adequate for all Greenville campus expansions anticipated during the next five years.



Buildings Bonded

While no existing buildings are bonded to pay off debt, the area encompassing Instruction West, Instruction East, the Beatrice E. Doser building, the Stanley P. Ash building, the Activities building, and the Administration/Library building is currently leased from the State Building Authority. This is also true for the Braman building on our Greenville Campus.



Five-Year Master Plan

IMPLEMENTATION PLAN



Implementation Plan

As evidenced in the Facilities Assessment, deferred maintenance is a growing issue but is being addressed utilizing existing budgets in the coming years. Montcalm Community College has budgeted \$340,000 of general funds for non-routine maintenance during the 2017-18 fiscal year. In addition, we are continuing to grow our plant fund for future infrastructure repair and maintenance.

MCC celebrated 50 years a two years ago. Major anniversaries are great for celebrating, however, it is indicative of the age of our infrastructure. As such, two to three of our buildings look like they were built in the 1960's because they were. Some minor updates have taken place, but over the course of the next few years, renovations will need to occur to maintain satisfactory and modern learning spaces for our students.

The most current and immediate need on a larger scale is to renovate the Smith Building. Both Smith and Ash buildings house health programs, science and labs. It is quite dramatic to walk from one building to the other via a connected hallway. It almost feels like a time warp, from 2008 back to the 1960's. In addition, when the renovation occurs, we need to add additional health care labs to accommodate nursing students clinical time. New rules state that 50% of required clinical time can take place in a simulated environment. This would be very helpful as clinical placements at local hospitals are declining due to the hospital staff shortages and the distance that the students must travel is now up to an hour away. Also with the new labs we would be able to accommodate additional students into the nursing program.

Additionally, we are assessing existing square footage required to increase student capacity on our Greenville location for industrial programs as well as standard curriculum programs. It appears we may be able re-arrange a few classrooms within the Braman building to accommodate larger class sizes for welding and CNC students. This move includes moving digital arts and Cisco training to other buildings but we have space available to do this in the coming 6-months.

No new facilities are anticipated in the next five years.